

Document Number	PLY-012 GDPR - Privacy Policy	Version / Date	1.0 / 4 th May 2018
Author	Alice Weston	Approver	Paul Speller
Department	All	Reviewer(s)	Linda Washington Alex Woods
Purpose: To ensure complete understanding of the EDAC Privacy Policy in relation to GDPR.			

The EDAC group of companies includes EDAC (Europe) Ltd., EDAC Inc., MH Connectors and Norcomp. This privacy policy explains how we use any personal information we collect about you when you use our websites.

What information do we collect about you?

We collect information about you when you register with us or place an order for products or services. We may also collect information about you if you voluntarily complete customer surveys, provide feedback or participate in competitions run by companies within the EDAC group. We also collect website usage information using cookies.

How will we use the information about you?

We collect information about you to process your order and manage your account. If you allow us and other group companies, we will also contact you about special offers, events and other products and services we think may be of interest to you. We use your information collected from the website to personalise your repeat visits to our websites using cookies (see section below on Cookies). Each time you use the site we will also collect information including domain name/IP address, referring URL, browser and platform, time of visit, pages visited and any searches performed – this information may be used to help us improve the performance of our website and for assessing the suitability of requirements for certain services.

Will we pass your information to anyone else?

We may share your information with the following:

- Other companies within the EDAC group and certain third parties who provide us with services. These group companies and third parties will only use your information to provide these services or help us to improve our website or services. They will do so as our data processors and will handle your information on our behalf and in accordance with our instructions. Some of these processors may be based outside the UK and your information may therefore be transferred and handled outside the UK (including, in some cases, outside Europe). Where this applies we will take steps to ensure adequate protection of your information.
- Credit reference agencies and other similar companies, in order to carry out credit reference searches, for fraud prevention and to pursue debtors, and we may also obtain information about you from such companies.
- Any companies or people that we might in the future sell our business or part of our business to.

If you allow us to, we may share your information with other companies in the EDAC group for marketing purposes but we will not share your information with any third parties outside our group for their marketing purposes.

Cookies

We use cookies to ensure that we give you the best experience on our website.

Marketing

We would like to send you information about the products and services we offer which may interest you. If you have allowed us to send marketing information to you, you may opt out at any time. If you no longer want us to contact you for marketing purposes please either email us at eu.enquiries@eu.edac.net (letting us know what type of marketing you no longer wish to receive) or telephone us on (01933) 427300.

Security

Access to stored data and information you provide is password protected and access to passwords is limited. Firewall technology is used to prevent unauthorised access and servers are backed up daily, with archives stored in a secure location.

Our website uses SSL ("Secure Socket Layer" technology), the de facto standard for internet security. SSL is an open protocol for secure data communications across computer networks. Broad support for this protocol promotes interoperability between products from many organisations. It provides an environment in which e-commerce can be conducted and data can be safely encrypted and protected. SSL provides a straightforward method for adding strong security to existing applications and network infrastructures. SSL is application protocol independent and provides:

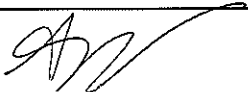
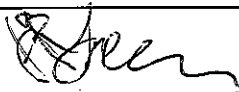
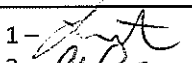
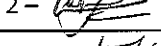
- Encryption - creates a secure channel to prevent others from tapping into the network.
- Authentication - uses certificates and digital signatures to verify the identity of parties in information exchanges and transactions.
- Message Integrity - ensures that messages cannot be altered en route.


Other websites

Our website may contain links to other websites. This privacy policy only applies to this website so when you link to other websites you should check the privacy policy on those sites.

How to contact us

Please contact us if you have any questions about our privacy policy or information we hold about you by email at eu.enquiries@eu.edac.net or by writing to us at EDAC (Europe) Ltd, Marketing Department, 12 Fleming Close, Park Farm Industrial Estate, Wellingborough, Northamptonshire, NN8 6UF.

Document Control	Author	Approver	Reviewer(s)
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Signature(s)			1 –  2 – 
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Document Change Log

1.0 New Document